



## TRAINING OPPORTUNITY WITH MEDICAM “PRACTICAL MONITORING & EVALUATION”

Date: 14<sup>th</sup> to 18<sup>th</sup> December, 2009

Venue: Phnom Pros Hotel, Kampong Cham Province

### RECOGNIZED CERTIFICATE UP ON COMPLETION

#### GENERAL OBJECTIVES OF THE COURSE

Monitoring & Evaluation are becoming increasingly important for non-profit organization as key issues in organizational management. The outputs of M&E also enable a manager to make strategic decisions and intelligent choices that shape an organization’s future vision and mission. Moreover, it assist management in knowing whether program objectives are being achieved, to what extent there is need for mid-course correction to address emerging problems, in the environment, or and assess employees’ efficiency, and maintenance of standards.

Added to such importance value, MEDiCAM is now playing the critical role in developing organizational capacity both performance and management capacities of LINGO/CBO Members who are working to strengthening health system in Cambodia. And now MEDiCAM is looking for the interest applicants to attend the training on *“Practical Monitoring & Evaluation”*. This course is intended to provide capacity on building the critical understanding of how M&E practices/functions and/or technique can contribute to organizational to perform efficiently and effectively in order to obtain a competitive advantage for quality services delivery.

#### COURSE CONTENTS

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| <ol style="list-style-type: none"> <li>1. Principles of Monitoring <ul style="list-style-type: none"> <li>▪ What is Monitoring?</li> <li>▪ Purpose of Monitoring</li> </ul> </li> <li>2. Monitoring, Planning and Implementation <ul style="list-style-type: none"> <li>▪ Situation Analysis and Problem Definition</li> <li>▪ Setting Goals and Objectives</li> <li>▪ Generating Structure and Strategies</li> <li>▪ Implementation</li> </ul> </li> <li>3. Level of Monitoring <ul style="list-style-type: none"> <li>▪ Monitoring and Community Level</li> <li>▪ Monitoring at District and Sub-Country Level</li> <li>▪ Monitoring at National and Donor Level</li> <li>▪ Monitoring Issues at Different Levels</li> </ul> </li> </ol> | <ol style="list-style-type: none"> <li>4. Evaluation What is Evaluation? <ul style="list-style-type: none"> <li>▪ Purpose of Evaluation</li> <li>▪ The process of Evaluation</li> </ul> </li> <li>5. Developing an Evaluation Plan <ul style="list-style-type: none"> <li>▪ Determining Your Evaluation Questions</li> <li>▪ Implementation and Outcomes</li> <li>▪ Evaluating Outcomes</li> <li>▪ Evaluating Implementation</li> </ul> </li> <li>6. Data Collection Tools <ul style="list-style-type: none"> <li>▪ Data Collection Methods</li> <li>▪ Document Review</li> <li>▪ Additional data collection method</li> </ul> </li> </ol> |
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#### TARGET PARTICIPANTS

This training course is eligible for participants who are a staff member of NGO/CBO members and other networks.

**Maximum: 25 participants**

#### THIS TRAINING IS SUPPORTED BY GLOBAL FUND ROUND-7

The tuition fee is **Zero US Dollar (\$ 0)**, MEDiCAM will cover tuition fee and accommodation (share room) for participants from outside Kampong Cham Province. For transportation & meals during the training should be covered by your own organization.

**Deadline for registration: 30<sup>th</sup> November 2009**

For further information please contact: **Mr. Mak Chamroeun**, Organizational Development Trainer/Coach | MEDiCAM |, by Telephone: 015 55 50 58/012 50 42 35 or E-mail: TC@medicam-cambodia.org or

**Dr. Chengli Buntly**, MECB Manager E-mail: mecb@medicam-cambodia.org or Tel: 023 880 291.



**Note: Extensive experiences and professional guest speakers will be invited to share experience on real practice of M&E during the course!**